

**RESEARCH SOCIETY FOR THE STUDY OF DIABETES IN INDIA** 

# How to Become the RSSDI Member

## Please follow below steps to apply for RSSDI Membership and become a Member

<u>STEP 1</u> : Go to RSSDI Official Website through the underlying URL : <u>www.rssdi.in</u>

**<u>STEP 2</u>** : **EITHER** Take the cursor to Membership head and click **"Become a Member"** from the dropdown



**OR** Take the cursor to Pay Online head and click **"Registration for Membership"** from the dropdown



**<u>STEP 3</u>**: Below like screen will open.



<u>STEP 4</u>: Fill the details asked in the form like personal details, First PG Degree Year, Qualification, Street, Town, State, Pin Code, Work Phone, Home Phone, Fax, PAN Card Number and upload documents like Photo (For iCard & personalized certificate), Degree (MBBS/MD/DM/MSc/PhD) Certificates, PAN Card Scanned copy and Copy of Registration with the Medical Council.

**Note :** All the requested documents are mandatory to upload. **Note :** To upload the document, click "Choose File" option and select the document to upload.



# Tip : You can upload below formats ONLY

Word doc, docx, pdf, png, jpg, jpeg – Each document/file/image should be less than 500 kb

Photo (For icard & personalized certificate ) *	:	Choose file No file chosen
Degree (MBBS/MD/DM/MSc/PhD) Certificates*	:	Choose file No file chart Click to Browse and upload the document
Pan Card Number *	:	
Pan Card Scanned *	:	Choose file ] No file chosen
Copy Of Registration With The Medical Council*	:	Choose file No file chosen

Once you have added all the details in the membership form. Please select the payment options : 3 options are available through which you can pay the membership fee i.e. **Online** (via Credit Card/Debit Card/Net Banking, Wallet), **Offline** (via Demand Draft / Cheque) and **NEFT/RTGS**.



Note : If you want to pay the membership fee online, then Select "Online" in Payment Method

Payment Method	:	Online Offline NEFT/RTGS	Select Online, If you are doing Online Payment		
Amount (Auto calculated)	:	5000			
Name of Bank (Offline/NEFT)	1				
DD / Cheque No (Offline)	1				
Transaction ID (NEFT) BANK DETAILS	:				
Tick "I'm not a robot"and "I agree to the rssdi.in Terms & Conditions and Privacy Policy"		I'm not a robot	APTCHA 7y-Terrs		
agree to the rssdi.in Terms & Conditions and Privacy policy.					
Submit Reset					
Finally. click "Submit" button					

**Note :** If you want to make the payment offline via Demand Draft or Cheque then select "**Offline**" and enter Bank Name mentioned on DD or Cheque along with DD or Cheque number



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Payment Method	:	○ Online ○ Offline ○ NEFT/RTGS	Select Offline, If you are doing payment via DD or Cheque
Amount (Auto calculated)	:	5050	
Name of Bank (Offline/NEFT)	:		Enter Bank Name mentioned on DD or Cheque
DD / Cheque No (Offline)	:		Enter DD or Cheque number
Transaction ID (NEFT) BANK DETAILS	:		
Tick "I'm not a robot" and "I agree to the rssdi.in Terms & Conditions and Privacy Policy"		I'm not a robot	ZAPTOHA xxcy-Terms
🖌 ag	ree	to the rssdi.in Terms & Conditions ar	nd Privacy policy.
		Submit Reset	
Finally. click "Submit" button			

**Note :** If you want to make the payment through NEFT then select "**NEFT/RTGS**" and enter Bank Name through which you have made the NEFT transaction along with NEFT Transaction ID. Click "BANK DETAILS" under Transaction ID to see RSSDI NEFT Bank details

Payment Method	:	○ Online ○ Offline <b>○</b> NEFT/RTGS	Select NEFT/RTGS, If you are doing payment via NEFT		
Amount (Auto calculated)	:	5000			
Name of Bank (Offline/NEFT)	:		Enter Bank Name through which you have done NEFT Transaction		
DD / Cheque No (Offline)	:				
Transaction ID (NEFT) BANK DETAILS	:		Enter NEFT Transaction ID		
Tick "I'm not a robot"and "I agree to the rssdi.in Terms & Conditions and Privacy Policy" I'm not a robot					
M agree to the rssdi.in Terms & Conditions and Privacy policy.					
Submit Reset					
Finally. click "Submit" button					

RSSDI NEFT Bank Details : Account holder name – Research Society for the Study of Diabetes in India. Account no - 3223101006296 Bank Name & Branch – Canara Bank, Paschim Vihar IFSC Code – CNRB0003223 MICR Code – 110015190

<u>STEP 5</u> : Tick "I'm not a robot" and "I agree to the rssdi.in Terms & Conditions and Privacy Policy" and finally click "Submit" button

<u>STEP 6.1</u> (if you are paying the membership fee through Online method) : Once you click Submit button. A new payment window will open, add the details and make the payment. You will see a confirmation message on the screen once the payment is successfully made

#### OR

<u>STEP 6.2</u> (if you are paying the membership fee through Offline method) : Once you click Submit button. You will see a confirmation message on the screen that you have successfully submitted the form on RSSDI website. Send the DD or cheque via post to RSSDI, Secretariat address i.e.



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RSSDI Secretariat Dr Sanjay Agarwal's Aegle Clinic for Diabetes Care A-11, Narsimha Housing Society 194, Boat Club Road Pune- 411001 (India ) Tel : 020-2616003, 8237730003, 9823133669

#### OR

<u>STEP 6.3</u> (if you are paying the membership fee through NEFT/RTGS method) : Once you click Submit button. You will see a confirmation message on the screen that you have successfully submitted the form on RSSDI website.

**Note** : After uploading all documents and payment is made, the documents will be scrutinized and verified. The payment credit in our account will be confirmed and thereafter, an email will be sent to you confirming you as a member.